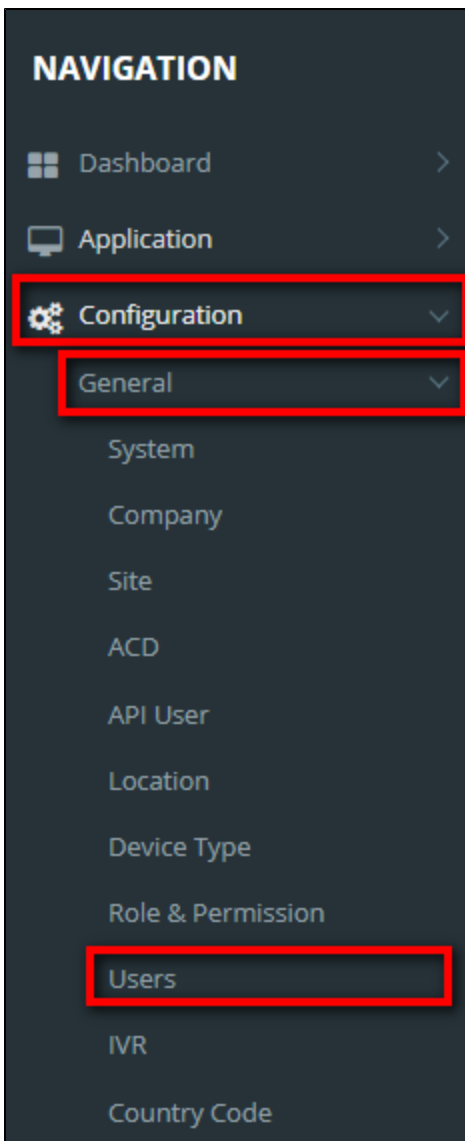


How to Inactivate/Reactivate user

Step-by-step guide


To Inactive/Reactivate user:

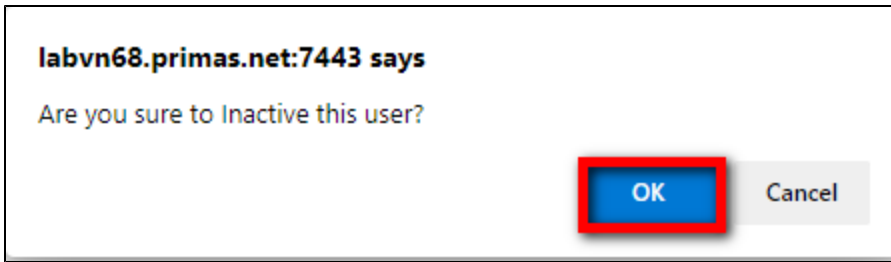
1. From the Linkscope Web application, you click to **Configuration ? General ? Users** at the menu.



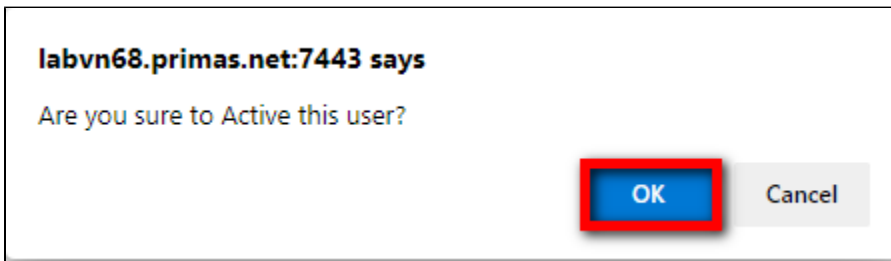
2. At **All Users** table, select any row you want to Inactive/Reactive.

Name	Email	Role	Status	Actions
linkscope	admin@primas.net	Administrators	✓	⚙️

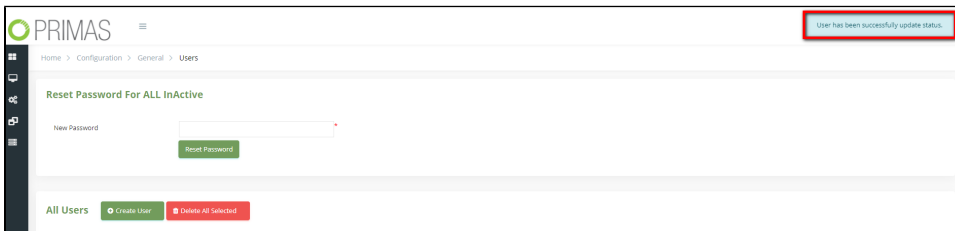
3. Click  button. If you want to **Inactive** that user. There're alert displays after you click to this button. Select **OK**.



If you want to **Reactive** that user, click  button. There're alert displays after you click to this button. Select **OK**.



4. Then the system shows this message, you changed successfully the user's status.



Related articles

- [Guideline How To Use The Agent Dashboard](#)
- [How to manage API User at General Configuration](#)
- [How to manage Postcall Survey Configuration](#)
- [How to manage User Setting at Screen Pop Configuration](#)
- [How to manage FQ Config at FreedomQ Configuration](#)